

Agenda Item No. 7b  
Council Meeting August 12, 2015

## REQUEST FOR COUNCIL ACTION

**Subject:** Temporary Special Event Beer License

**Discussion:** Mr. Bo Atkins is applying for a Temporary Special Event Beer License in behalf of St. Joseph Catholic Church for their annual Folk Fest which will be held on September 11, 2015 to September 13, 2015. Event hours are 10:00 A.M. to 10:00 P.M. They have received a Temporary Beer License for the same event for 14 years. The money raised will be going towards the building fund. St. Joseph the Worker will be submitting application to The State of Utah Department of Alcohol Beverage Control for a Single Event Beer Permit once the City of West Jordan has granted local consent.

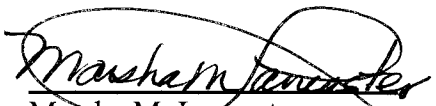
**Fiscal Impact:** The city will receive a beer license fee in the amount of \$300.00

**Recommendation:** Approve a Temporary Beer License to St. Joseph the Worker Catholic Church's Folk fest 2015 held September 11, 2015 to the September 13, 2015.

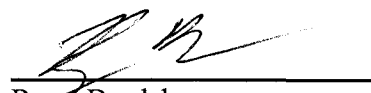
**Motion Recommended:** I move to approve a Temporary Beer License for St. Joseph the Worker Catholic Church's Folk fest on September 11, 2015 to September 13, 2015.

**Roll Call Vote Required**

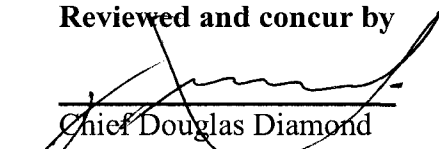
**Prepared by:**

  
Marsha M. Lancaster  
Business License Coordinator

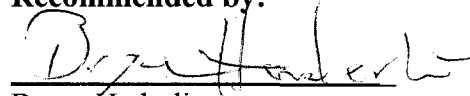
**Reviewed and concur by:**

  
Ryan Bradshaw  
Finance Manager

**Reviewed and concur by**

  
Chief Douglas Diamond  
West Jordan City  
Police Chief

**Recommended by:**

  
Bryce Haderlie  
Interim City Manager



## CLASS A BEER AND SINGLE EVENT PERMIT LICENSE APPLICATION

### NOTICE

ALCOHOLIC SALES LICENSING APPLICATIONS TO WEST JORDAN CITY REQUIRE APPROVAL BEFORE THE LICENSE CAN BE ISSUED. NO IMMEDIATE PRIVILEGE IS GRANTED WITH THE COMPLETION OF AN APPLICATION.

**THIS APPLICATION DOES NOT AUTHORIZE THE SALE, OR DISPLAY FOR SALE, OF ALCOHOLIC BEVERAGES UNTIL THE LICENSE HAS BEEN ISSUED.**

Registered Business Name (DBA): ST JOSEPH THE WORKER CATHOLIC CHURCH

Corporation Name: \_\_\_\_\_

Business Address: 7405 S. REDWOOD ROAD Phone: 801-255-8902

Mailing Address: SAME

Name of Owner: \_\_\_\_\_

Phone (Home): \_\_\_\_\_ (Work): \_\_\_\_\_

Owner Address: \_\_\_\_\_

Type of business or organization:

☐ Proprietorship

☐ Corporation

☐ Partnership

☒ Non-Profit Organization

☐ Limited Liability Company

**A \$300.00 non-refundable application, investigation and processing fee is required at the time of application in addition to the annual licensing fee.**

I/We hereby apply to the City of West Jordan for the following license:

☐ **Class A Retail Beer** – Original container sales for off-premises consumption.  
**\$310.00 – Annual License Fee**

I/We hereby apply to the City of West Jordan City Council for:

☐ **Single Event Permit** – Original container or on draft sales for on or off premises consumption for a period of time not to exceed 30 days.  
**\$300.00 Permit Fee**

Dates of event: From SEP 11, 2015, To SEP 13, 2015

Hours of event: 10:00 AM TO 10:00 PM

Has this event been licensed by the city previously? ☒ Yes ☐ No

City of West Jordan  
8000 South Redwood Road  
West Jordan, UT 84088  
801-569-5010

Number of years this organization has been in business: In Utah \_\_\_\_\_ Elsewhere \_\_\_\_\_

**Utah State Sales Tax Number:** \_\_\_\_\_

Does this organization possess any other municipal, county, and/or state licenses or permits allowing the sale of alcohol? ☐ Yes ☐ No

If Yes, in which jurisdiction(s)? \_\_\_\_\_

Has this business organization or any of its principals (officers, partners or managers) ever been convicted of or plead no contest to:

- 1) A felony under any federal or state law? ☐ Yes ☒ No
- 2) Any violation of any federal or state law or local ordinance concerning the sale, manufacture, distribution, warehousing, adulteration, or transportation or alcoholic beverages? ☐ Yes ☒ No
- 3) Has had any type of license, agency, or permit to sell liquor or beer revoked by any state, city or other state or local authority within the last five years?  
☐ Yes ☒ No
- 4) Any crime involving moral turpitude? ☐ Yes ☒ No
- 5) Any misdemeanor conviction for crimes occurring within 5 years prior to the date of application. "Misdemeanor" shall not include minor traffic offenses (any traffic offense designated as a class "B" misdemeanor shall not be construed as a minor traffic offense). ☐ Yes ☒ No

If yes to any of the above, fully explain on a separate attached sheet. State the date and the jurisdiction in which the incident took place.

Number of employees who will dispense or sell alcoholic beverages: 12

**Manager** at this location: BO ATKINS Phone:                     

**Assistant Manager** at this location: RONALD WHITE

(Personal information required on following pages.)

City of West Jordan  
8000 South Redwood Road  
West Jordan, UT 84088  
801-569-5010

**PARTNER, PRINCIPAL, OFFICER, AND DIRECTOR**

The following personal information must be furnished for each partner, principal, officer and director who own more than 20% of the stock. Any holding company or any entity holding more than 20% should also give the same information. This will expedite the background check.

Name/Aliases: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_

Utah Driver's License #: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Name/Aliases: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_

Utah Driver's License #: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Name/Aliases: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_

Utah Driver's License #: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Name/Aliases: \_\_\_\_\_

Business Address: \_\_\_\_\_

Business Telephone: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Residence Telephone: \_\_\_\_\_

Utah Driver's License #: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Place of Birth: \_\_\_\_\_

Height: \_\_\_\_\_ Weight: \_\_\_\_\_

Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

City of West Jordan  
8000 South Redwood Road  
West Jordan, UT 84088  
801-569-5010

**NOTICE: PAGES 7-10 WILL NEED TO BE FILLED OUT BY EACH PARTNER, PRINCIPAL, OFFICER, DIRECTOR WITH 20% STOCK OWNERSHIP AND MANAGERS AND ASSISTANT MANAGERS.**

**MANAGER/ASSISTANT MANAGER**

**PERSONAL INFORMATION**

Name/Title: BO ATKINS - COMMITTEE CHAIR  
Business Name: ST. JOSEPH THE WORKER CATHOLIC CHURCH  
Business Address: 7405 S. RODWOOD RD  
Business Phone: 801-255-8902 Home Phone: ---  
Residence Address: ---  
Age: --- Date of Birth: --- Place of Birth: ---  
Height: 72 Weight: --- Hair Color: BRN Eye Color: BRN  
Utah Driver's License #: --- Expiration Date: ---  
SSN #: ---  
Number of years employed by company: As Manager: 7 Total: 7

**EMPLOYMENT HISTORY**

Employment history for the last 3 years (Class A/Single Event):

ST. JOSEPH THE WORKER  
COMMITTEE CHAIR  
2008 - 2015

VOLKSWAGEN SOUTHTOWN  
SALES  
801-696-6401  
2008 - 2015

City of West Jordan  
8000 South Redwood Road  
West Jordan, UT 84088  
801-569-5010

**EMPLOYEE TRAINING**

I hereby swear that all my current employees have received training on the written policies, procedures and laws relating to the marketing and sale of alcoholic beverages.

PRINT NAME PO ATKINS

SIGNATURE  DATE \_\_\_\_\_

WITNESS \_\_\_\_\_ DATE \_\_\_\_\_

City of West Jordan  
8000 South Redwood Road  
West Jordan, UT 84088  
801-569-5010

**RIGHT TO ENTER PREMISES**

**CONSENT FORM**

Having made application for an Alcohol Sales License with the City of West Jordan, I hereby authorize any representative of the City of West Jordan or any law enforcement officer unrestricted right to enter the licensed premises to verify compliance with the local ordinances and statutes regarding the marketing and sale of alcoholic beverages.

PRINT NAME BO ATKINS

SIGNATURE  DATE \_\_\_\_\_

WITNESS \_\_\_\_\_ DATE \_\_\_\_\_



## INTEROFFICE MEMORANDUM

TO: Chief Doug Diamond  
CC: Larry Montgomery, Ryan Bradshaw  
FROM: Marsha Lancaster  
SUBJECT: Single Event Class A Beer Application  
DATE: July 06, 2015

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Attached is an application for the St. Joseph the Worker Catholic Church located at 7405 Redwood Rd, West Jordan, Utah 84084. Bo Atkins will be overseeing and managing this event. There will be a City Council Agenda Action that will be needed. I have the information included in this packet for our police department. Background checks need to be run.

Sincerely,

Marsha M. Lancaster  
Business License Coordinator





**West Jordan Police**

8040 South Redwood Road

West Jordan, Utah 84088

(801) 256-2000

Fax (801) 562-2105

**Douglas L. Diamond**

Chief of Police

July 21, 2015

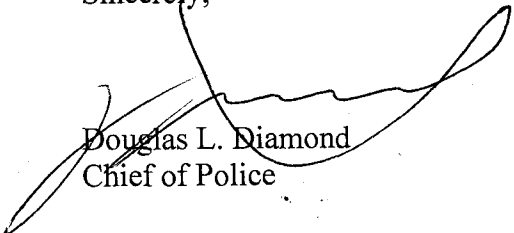
Attn: Marsha Lancaster  
Finance Department

Dear Marsha,

I received the application for a Single Event Class A Beer License for St. Joseph the Worker Church, located at 7405 Redwood Road, for the dates of September 11-13, 2014. It has been reviewed and I can see no reason for one not to be issued to them for their annual Folk Fest function.

If you have any questions, please feel free to contact me at extension 2001.

Sincerely,

  
Douglas L. Diamond  
Chief of Police

DLD/knj